

REGIONAL TRANSIT ISSUE PAPER

| Agenda Item No. | Board Meeting Date | Open/Closed Session | Information/Action Item | Issue Date |
|-----------------|--------------------|---------------------|-------------------------|------------|
| 8 | 12/12/16 | Open | Action | 12/2/16 |

Subject: Approve First Amendment to the Contract for General Construction Management Support Services with 4LEAF, Inc.

ISSUE

Whether to Approve the First Amendment to the Contract for General Construction Management Support Services with 4LEAF, Inc.

RECOMMENDED ACTION

Adopt Resolution No. 16-12-____, Approving the First Amendment to the Contract for General Construction Management Support Services with 4LEAF, Inc.

FISCAL IMPACT

Budgeted: Yes, Work will not proceed without funding.*
Budget Source: Capital
Funding Source: Federal/State/Local

*Work will be performed under Work Orders that are generally charged to a capital project budget. Funding will be determined when a work order is created. Work Orders with a cost of \$100,000 or less will be approved by the General Manager/CEO; Work Orders with a cost exceeding \$100,000 will be brought to the Board for approval.

DISCUSSION

On January 27, 2014, the Board awarded a contract to 4LEAF, Inc. in the amount of \$2,500,000 for General Construction Management Support Services for a 3-year term with an RT option to renew for two 1-year periods. This First Amendment is to exercise Option Year 4 and extend the contract by one year and also to update the rates charged by 4LEAF, Inc.

The General Construction Management Support Services consultant provides on-call support for various capital construction projects on portions of the light rail system and bus facilities. In general, the Consultant may provide construction contract administration, inspection, material sampling and testing, survey verification, and community relations support services. The services encompass serving as RT's representative to construction contractors and the public with respect to activities of the construction site, interpretation of the requirements of the construction contract documents, assessing the acceptability of the contractor's work, scheduling and coordinating material sampling and testing, managing the construction project, and evaluating contractor claims.

Work Orders are entered into with the Consultant on an as-needed basis and are funded with capital or operating funds, dependent on the work or project requirements. To date, approximately

Approved:

Presented:

Final 12/7/16

General Manager/CEO

Director, Construction Management

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December

12,

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\$684,000 has been spent on Work Orders under this contract. If the Amendment is approved, the not-to-exceed amount of \$2,500,000 will remain in place for year four of this Contract.

Staff recommends approval of the First Amendment to the Contract for General Construction Management Support Services with 4LEAF, Inc., by which RT exercises its option to extend the Contract for year 4, commencing on February 28, 2017 and terminating on February 28, 2018, and the Contract rates are updated.

RESOLUTION NO. 16-12-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 12, 2016

**APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR GENERAL
CONSTRUCTION MANAGEMENT SUPPORT SERVICES WITH 4LEAF, INC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Contract for General Construction Management Support Services between Sacramento Regional Transit District, therein referred to as "RT," and 4LEAF, Inc., therein referred to as "Consultant," wherein RT exercises its option to extend the term of the Contract for year 4, commencing on February 28, 2017 and terminating on February 28, 2018, and the Contract rates are updated, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the First Amendment.

JAY SCHENIRER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary